

## **Points to Note for the Applicant of the EV-charging at Home Subsidy Scheme (“EHSS”) Verification of the Information of Consultants and Contractors**

The consultant and contractor employed by the applicant should meet the minimum qualifications and experience requirements according to para. 3 and 5 of the Guidance on Preparation of Specifications for Employment of Consultants and Contractors for Installation Works under the EHSS. The applicant is recommended to –

- (1) check the expiry date of consultant’s Business Registration Certificate;
- (2) confirm that the Registered Professional Engineer (“RPE”) employed is in either the Electrical or Building Services discipline under the Engineers Registration Ordinance, by verifying the particulars of the RPE at the website of the Engineers Registration Board (“ERB”)  
[\[http://www.erb.org.hk/searchmemterms.asp\]](http://www.erb.org.hk/searchmemterms.asp);
- (3) confirm that the consultant employed is a Registered Electrical Contractor (“REC”) under the Electricity (Registration) Regulations (Cap. 406 subsidiary legislation), by verifying the particulars of the REC at the website of the Electrical and Mechanical Services Department (“EMSD”)  
[\[https://www.emsd.gov.hk/en/electricity\\_safety/registers/registered\\_electrical\\_contractor\\_s/index.html\]](https://www.emsd.gov.hk/en/electricity_safety/registers/registered_electrical_contractor_s/index.html);
- (4) check the workers employed under Certificate of Registration of Electrical Worker (“REW”) that possess the appropriate grade\* to design, work and test on switchboards, switchgear and other fixed electrical installations  
[\* Note:
  - Grade A means electrical work on a low voltage fixed electrical installation not exceeding 400A, single or three phase.
  - Grade B means electrical work on a low voltage fixed electrical installation not exceeding 2500A, single or three phase.
  - Grade C means electrical work on a low voltage fixed electrical installation of any capacity.];
- (5) in case A&A works (including minor works) under the Buildings Ordinance are required, verify the professional status and particulars of the Registered Building Professionals or Contractors at the website of the Buildings Department (“BD”)  
[\[https://www.bd.gov.hk/tc/resources/online-tools/registers-search/registrationsearch-disclaimer.html\]](https://www.bd.gov.hk/tc/resources/online-tools/registers-search/registrationsearch-disclaimer.html);
- (6) in case the compliance of the work with the Building Energy Efficiency Ordinance is required, verify the professional status and particulars of the Registered Energy Assessor (“REA”) at the website of the Electrical and Mechanical Services Department (“EMSD”)  
[\[https://www.emsd.gov.hk/beeo/en/rea/search\\_rea.php\]](https://www.emsd.gov.hk/beeo/en/rea/search_rea.php); and
- (7) in case Fire Service Installation under Fire Services Regulation are required, verify the professional status and particulars of the Registered Fire Service Installation Contractors (FSI Contractors) at the website of the Fire Services Department (“FSD”)  
[\[https://www.hkfsd.gov.hk/eng/fire\\_protection/cert/index.html\]](https://www.hkfsd.gov.hk/eng/fire_protection/cert/index.html).